



Privacy and Compliance Officer

Status: Executive Service*

***Note:** An Executive Service employee serves at the pleasure of the Appointing Authority. As such, if conditions arise such as work curtailment or unavailability, sub-standard work performance, poor attendance or conduct, termination of employment may occur. Further, individuals hired into this open position(s) will not have a right to appeal, or standards for the application of disciplinary procedures applying to regularly appointed employees that have achieved career status do not apply to executive service appointed employees.

OVERVIEW

The Division of TennCare is made up of the Bureau of TennCare (the Tennessee Medicaid program), the Office of eHealth Initiatives, the Strategic Planning Initiatives Group and Cover Tennessee. The Office of General Counsel (OGC) provides legal advice and counsel to all parts of the Division of TennCare. The Privacy and Compliance Officer will report to the Chief Data Officer within OGC. This position will be responsible for ongoing activities related to the development, implementation, maintenance, and adherence to relevant federal, state and agency policies and procedures covering compliance, privacy and access to data. This position works closely with attorneys in the Office of General Counsel and all program areas within the agency to develop, define, and manage the overall data compliance and privacy policy at an enterprise as well as individual project level. The Tennessee Department of Human Resources title for this position is Attorney 4.

QUALIFICATIONS

- Law degree and license to practice in Tennessee required. Bachelor's degree in an IT or Business-related field highly recommended. Relevant professional information technology experience may be considered as a substitute for relevant undergraduate degrees.
- Five years of legal experience required, and IT, compliance and business management experience highly preferred. Five years of experience in IT, information privacy laws, release of information or release control technologies may be substituted for required legal experience.
- Expert knowledge of data protection law and practices.
- Experience in data protection and legal compliance.
- Knowledge of data processing operations in government sector is preferable.
- Ability to handle confidential information.
- This is a highly visible position within TennCare. To be successful, the individual in this role must have demonstrable organizational, facilitation, communication and presentation skills.

Job Location: Nashville, Tennessee

How to Apply: Qualified candidates should send their resumes along with a cover letter to hcfa.ogc@tn.gov by **January 11, 2019**.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.